

SPIRE NURSERY & INFANT SCHOOL

CHARGING POLICY (EXTENDED SERVICES)

Updated September 2013

Below is information on our charging policy for Spire Breakfast and After School Clubs:-

BREAKFAST CLUB CHARGES (Spire Nursery & Infant Children only)

	1st child	2nd child +
Care from 8.00am (including taking child to class for start of day) =	£2.00	£1.00

A breakfast of cereals or toast will be provided to pupils that attend from 8.00am.

AFTER SCHOOL CLUB CHARGES (Spire Nursery, Infant and Junior Children)

	1st child	2nd child +
Collection from Nursery, Infant or Juniors and care until 4.15pm =	£2.00	£1.00
Collection from Nursery, Infant or Juniors and care until 4.45pm =	£3.00	£2.00
Collection from Nursery, Infant or Juniors and care until 5.15pm =	£4.00	£3.00
Collection from Nursery, Infant or Juniors and care until 5.45pm =	£5.00	£4.00

A light snack and / or fruit will be provided to pupils that attend the after school club after 4.45pm.

BOOKINGS & CANCELLATIONS

Parent / carers should contact Spire Nursery & Infant School office on **01246 234727** to book their child / children into the breakfast or after school club or to cancel a booking:-

Breakfast Club

Bookings cannot be taken after 3.30pm for the following morning breakfast club session.

Failure to inform the school office before 3.30pm of a cancellation to a booking will incur a £2.00 charge per child.

After School Club

Bookings cannot be taken after 1.00pm for children wishing to attend the after school club on that same day.

Failure to collect your child by 5.45pm will incur a £2.00 charge per child.

Failure to inform the school office before 1.00pm of a cancellation to a booking will incur a £2.00 charge per child.

Please Note: It is the school's right to refuse a place to any child that is dropped off before 8.00am, who is not collected by 5.45pm or who's parent / carer has allowed a significant debt to build up.

Please return only the attached slip completed with your child / children's names and signed to acknowledge that you have read and understood the charging policy set out.

Extended Provision – Spire Breakfast and After School Club Charging Policy Acknowledgement

Child / Children's Name: _____

I confirm that I have read and understood the charging policy for the Spire Breakfast and After School Clubs.

Signed _____ Date _____